



DOWNE PRIMARY  
SCHOOL

## **CHARGING and REMISSION POLICY**

This policy conforms to:  
The Education Act 1996, Sections 449-462  
The Governors Handbook (DFE) 2020 Section 6.7.5

Downe Primary School believes that it is in the interests of its pupils to provide a broad education, aspects of which may be outside the normal funding of the school.

Children of families on low incomes, as defined by the government, should not be discriminated against in relation to access to compulsory curricular activities.

i. There shall be **no compulsory charge** for activities within school hours other than for music tuition (instrumental) and board and lodging on residential trips.

Families defined by the government as being on low incomes should not be charged for board and lodging on residential trips.

ii. **Charges shall be made by the school for:**

a) activities within school hours by voluntary contributions from parents which shall go towards payments for:  
entrance fees and coach hire for educational visits,  
guest speakers, clubs

b) activities which are not an essential part of the curriculum where only those who pay are entitled to the activity.

iii. The 'After School Clubs' for Football, multi sports, are provided by outside organisations. Parents make payments direct to the organisations.

### **Monitoring**

The Head Teacher will produce a report detailing the total contributions received from parents and total expenditure for each activity plus the source of any additional funds, e.g. FDS, to the Finance and Personnel Committee annually in the summer term as a part of the End of the Financial Year Budget Process.

### **Evaluation**

The Governors RFSPGP committee will review the policy every year.